

Full Job Description

\$200 sign on bonus after 90 days.

PC Recycle takes a hands-on, dedicated approach to recycling and beneficially reusing E-Waste that would otherwise go into landfills. We are mission focused and looking for a team of hard working, passionate individuals to help businesses, government, and municipalities better handle their E-Waste.

We seek individuals who are go-getters, dedicated, and eager to excel at what they do. We work as a team to put our best foot forward.

Come play a key role in keeping the planet healthier and give yourself a chance to grow as an individual in an organization whose work matters. Join our team today.

The Position: A PC Recycle Small Device Technician works as part of the IT Asset Disposition (ITAD) team to separate IT/Mobile device Hardware from material set to be recycled. The Small Device Technician will assist with the recovery, sorting, testing, and repurposing of reusable IT Assets to ensure that materials are handled in the most eco-friendly manner. Additional responsibilities include testing cell phone/tablet hardware, data entry, and organizing of devices for resale.

DUTIES AND RESPONSIBILITIES:

- Break down pallets of customer IT assets and sort into various hardware types
- Test and data-wipe cell phones/tablets
- Inspect and determine cosmetic grade for each asset
- Perform data-entry within inventory management system
- Maintain inventory accuracy and a high level of attention to detail at all times
- Keep a clean and safe workspace and optimize process efficiencies
- Communicate and cooperate with supervisors and coworkers
- Follow quality control standards and comply with procedures, rules and regulations
- Complete diligent reporting of IT assets into computer system
- Other duties as assigned

This job operates in a Warehouse environment. While performing the duties of this job, the employee is exposed to work near moving mechanical parts. This role routinely uses a pallet jack, barcode scanner, basic hand tools, and Personal Protective Equipment (PPE).

- Regularly lift and move up to 50 pounds unassisted

- Stand for extended periods of time
- Climb or balance; stoop, kneel, crouch, or crawl
- Work safely and efficiently a fast pace team environment

Job Type: Full-time

HOURS / PAY*Expected schedule would be daily M-F during normal operating hours (7:30 am. to 4:00 p.m.). Schedule may vary upon management decisions. Some Saturday or Sunday work may be needed (voluntary). \$15-18/Hour. **\$200 sign on bonus after 90 days.**

Job Type: Full-time

Pay: \$15.00 - \$18.00 per hour

Benefits:

- Paid time off

Schedule:

- 8 hour shift

Supplemental Pay:

- Bonus pay

Work Location:

- One location

Work Remotely:

- No

17 days ago

If you require alternative methods of application or screening, you must approach the employer directly to request this as Indeed is not responsible for the employer's application process.

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